

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Minutes

Thursday, April 18, 2019

10:30 AM

Board Room

Board of Commissioners

Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:30 a.m.

Roll Call

Present: 9 - Frank Avila; Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele

Approval of Previous Board Meeting Minutes

A motion was made by Mariyana T. Spyropoulos, seconded by Frank Avila, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Public Comments

Diane Edmondson, a member of the League of Women Voters, Annie McGowan, a Senior Researcher at the Civic Federation, Anime Heather from Better Government Association, and David Melton, a Board member of the IL Campaign for Political Reform, spoke to the Board in support of the Board adopting the Cook County Independent Inspector General Ordinance.

Motions, Ordinances and Resolutions

Resolution

- 1 [19-0402](#) RESOLUTION sponsored by the Board of Commissioners Honoring the Birth and Legacy of the Civil Rights and Labor Movement Activist César Chávez

A motion was made by Frank Avila, seconded by Marcelino Garcia, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays
- 2 [19-0403](#) RESOLUTION sponsored by the Board of Commissioners recognizing April as National Arab American Heritage Month

Adopted
- 3 [19-0404](#) RESOLUTION sponsored by the Board of Commissioners recognizing Andy Donakowski and his work at Friends of the Chicago River

Adopted

Ordinance

- 4 [O19-003](#) Adopt Ordinance O19-003 adopting the Cook County Independent Inspector General Ordinance to include the operations of the District in the same manner and to the same extent as applied to Cook County, except as limited by Ordinance O19-003

Attachments: [MISC NB - O19-003 OIIG MWRD ORDINANCE.pdf](#)
 [MISC NB - O19-003 OIIG MWRD ORDINANCE BTL.pdf](#)

A motion was made by Frank Avila, seconded by Cameron Davis, that this Ordinance be Adopted. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

Recess and Convene as Committee of the Whole

A motion was made by Marcelino Garcia, seconded by Cameron Davis, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Committee of the Whole

Approval of the Committee of the Whole Consent Agenda with the exception of Items: 1, 4, 11, 22, 24 and 28

A motion was made by Frank Avila, seconded by Kimberly Du Buclet, that Agenda Item 28 be moved to the Regular Board meeting. The motion carried by roll call 9:00

President Kari K. Steele called for a motion to accept the agendas for each Standing Committee that was convened. Moved by Frank Avila seconded by Kimberly Du Buclet. President Kari K. Steele called for any objections. No objections were voiced. Motion carried.

The Committee of the Whole meeting of April 18, 2019 was adjourned at 12:05 p.m.

Executive Session

A motion was made by Mariyana T. Spyropoulos, seconded by Debra Shore, that an executive session be held for the Committee on Judiciary to discuss minutes of meetings lawfully closed. Motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

A motion was made by Frank Avila, seconded by Debra Shore, that an executive session be held for the Committee on Budget and Employment to discuss matters involving employment of legal counsel. Motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

Recess and Reconvene as Board of Commissioners

At 12:40 p.m. President Kari K. Steele reconvened the regular board meeting to order

Finance Committee

Report

- 5 [19-0394](#) Report on Cash Disbursements for the Month of March 2019, in the amount of \$19,559,183.49

Attachments: [March 2019 Cash Disbursements Summary](#)

Published and Filed

- 6 [19-0395](#) Report on the investment interest income during February 2019

Attachments: [Inv Int Inc 2019-02 att.pdf](#)

Published and Filed

- 7 [19-0396](#) Report on the investment interest income during March 2019

Attachments: [Inv Int Inc 2019-03 att.pdf](#)

Published and Filed

- 8 [19-0397](#) Report on investments purchased during February 2019

Attachments: [Inv Purch 2019-02 att.pdf](#)

Published and Filed

- 9 [19-0398](#) Report on investments purchased during March 2019

Attachments: [Inv Purch 2019-03 att.pdf](#)

Published and Filed

- 10 [19-0399](#) Report on investment inventory statistics at March 31, 2019

Attachments: [Inv Stat 2019 Q1 Inv att.pdf](#)
 [Inv Stat 2019 Q1 Fin Mkt.pdf](#)

Published and Filed

Authorization

- 11 [19-0405](#) Authority to Approve Travel Expenses for Members of the Board of Commissioners and the Executive Director, in the estimated amount of \$5,896.35, Accounts 101-11000-612010, 101-11000-612030, 101-15000-612010 and 101-15000-612030

A motion was made by Frank Avila, seconded by Marcelino Garcia, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele

Present: 1 - Mariyana T. Spyropoulos

Procurement Committee

Report

- 12 [19-0337](#) Report on advertisement of Request for Proposal 19-RFP-17, Telemetry System for Water Quality Monitoring in the Chicago Area Waterway System with Data Management System Software, estimated cost \$90,000.00, Account 101-16000-634970, Requisition 1516910
Published and Filed
- 13 [19-0353](#) Report on advertisement of Request for Proposal 19-RFP-12 Dental Plan Administrator, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250
Published and Filed
- 14 [19-0366](#) Report on advertisement of Request for Proposal 19-RFP-10 Mobile Data & Cellular Communications, estimated cost \$1,026,000.00, Accounts 101-27000-612210, 623850, Requisition 1514041
Published and Filed
- 15 [19-0378](#) Report of bid opening of Tuesday, April 2, 2019
Published and Filed
- 16 [19-0379](#) Report on rejection of bids for Contract 18-802-21, Furnish, Deliver and Install A Shaftless Screw Conveyor in an Aerated Grit Tank at The Calumet Water Reclamation Plant, estimated cost \$300,000.00
Published and Filed
- 17 [19-0380](#) Report on rejection of bids for Contract 19-612-21, Roof Restoration at the Lockport Powerhouse, estimated cost \$240,000.00
Published and Filed

- 18 [19-0393](#) Procurement and Materials Management Department - 2018 Annual Report

Attachments: [Procurement and Materials Management - 2018 Annual Report.pdf](#)

Published and Filed

Authorization

- 19 [19-0356](#) Authorization to increase the purchase order and amend the agreement for Contract 14-RFP-32 for Third Party Claims Administrator Services, with PMA Management Corp., in an amount of \$3,500.00, from an amount of \$852,530.05, to an amount not to exceed \$856,030.05, Accounts 101-25000-612430 and 901-30000-601090, Purchase Order 3085673

Attachments: [pocn.1.pdf](#)

Approved

- 20 [19-0359](#) Authorization to amend Board Order of March 21, 2019, regarding Issue purchase order and enter into an agreement with Red Sky Technologies Inc., for maintenance and upgrades, in an amount not to exceed \$20,680.00, Account 101-27000-612820, Requisition 1516038 (*Deferred from the March 7, 2019 Board Meeting*), Agenda Item No. 15, File No. 19-0200

Attachments: [March 21, 2019 Board Letter Transmittal - File No. 19-0200.pdf](#)

Approved

- 21 [19-0360](#) Authorization to Amend Board Order of March 7, 2019, for Authority to advertise Contract 19-665-11 Landscape Maintenance at Various Service Areas, estimated cost \$1,200,000.00, Accounts 101-67000/68000/69000-612420, Requisitions 1502324, 1515426, 1504629 and 1516064, Agenda Item No. 14, File No. 19-0225

Attachments: [March 7, 2019 Board Transmittal Letter - File#19-0225.pdf](#)

Approved

- 22 [19-0373](#) Authorization to accept initial annual rental bid for Contract 18-366-11 Proposal to Lease for ten (10) years, approximately 1.90 acres of District real estate located north of the Cal-Sag Channel and west of Archer Avenue in Lemont, Illinois; Cal-Sag Channel Parcel 1.03, from Route 83 Properties II, LLC, in the amount of \$57,600.00

Attachments: [aerial of CSC 1.03 - Route 83 7 2 2018.pdf](#)

Deleted by the Executive Director

- 23 [19-0406](#) Authorization to ratify the action of the Executive Director of April 11, 2019, issuing a purchase order and entering into an agreement with the law firm of Pugh, Jones & Johnson, P.C., for legal services in connection with an employment matter, in an amount not to exceed \$35,000.00, Account 101-25000-612430, Requisition 1519461

A motion was made by Marcelino Garcia, seconded by Frank Avila, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele

Present: 1 - Mariyana T. Spyropoulos

Authority to Advertise

- 24 [19-0361](#) Authority to advertise Contract 19-717-21 Furnish, Deliver and Install an Upgraded Operator for TARP Gate I at the O'Brien Water Reclamation Plant, estimated cost \$450,000.00, Account 201-50000-645700, Requisition 1518109

Deleted by the Executive Director

- 25 [19-0362](#) Authority to advertise Contract 19-934-11 Furnishing and Delivering Magnesium Chloride, estimated cost \$1,710,000.00, Account 101-69000-623560, Requisition 1517598

Approved

- 26 [19-0367](#) Authority to advertise Contract 17-842-3H Modifications to TARP Control Structures and Drop Shafts, SSA and CSA, estimated cost between \$2,000,000.00 and \$2,400,000.00, Account 401-50000-645600, Requisition 1518102

Attachments: [17-842-3H Fact Sheet BM 4-18-19.pdf](#)

Approved

- 27 [19-0375](#) Authority to advertise Contract 19-040-11, Furnish and Deliver Computer Supplies to various locations, for a one-year period, estimated cost \$48,600.00, Account 101-20000-623810

Approved

Issue Purchase Order

- 28 [19-0319](#) Issue a purchase order and enter into an agreement with the Public Building Commission of Chicago to Implement Energy Efficiency Projects at Various Locations, in an amount of \$5,412,680.00, Account 401-50000-645680, Requisition 1513383 (*Deferred from the April 4, 2019 Board Meeting*)

Attachments: [PBC Project List](#)

[2019 MWRD Energy Conservation Program Budget](#)

A motion was made by Marcelino Garcia, seconded by Frank Avila, that this Agenda Item be Approved. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Mariyana T. Spyropoulos, Kari K. Steele

Nay: 1 - Debra Shore

- 29 [19-0335](#) Issue purchase order and enter into an agreement with Brinkmann Instruments, Inc. d/b/a Metrohm USA, Inc., for Preventive Maintenance and Training for the Ion Chromatograph in an amount not to exceed \$25,764.00, Accounts 101-16000-601100, 612970, Requisition 1517259

Approved

- 30 [19-0358](#) Issue purchase order to 72 Hour LLC, DBA National Auto Fleet Group, to Furnish and Deliver twelve 2019 Ford Escapes and one 2020 Ford Explorer, under the Sourcewell, formerly National Joint Powers Alliance (NJPA), Purchasing Contract No. 120716-NAF, in an amount not to exceed \$356,786.97, Account 101-15000-634860, Requisition 1518877

Approved

- 31 [19-0377](#) Issue purchase orders to JM Process Systems Inc., to Furnish and Deliver Intermediate Hanger Bearings, Shafts, Screws, Trough Ends, Seals and Other Components to Interface with KWS Existing Equipment, on an as needed basis, to the Egan Plant for a Three Year Period in a total amount not to exceed \$180,000.00, Accounts 101-67000-623090, 623270

Approved

- 32 [19-0381](#) Issue purchase order to Altorfer Industries, Inc., to Furnish and Deliver a Caterpillar Model 299D2 Compact Track Loader and a Caterpillar Model 304E2 Mini Hydraulic Excavator to the Calumet Water Reclamation Plant, under Sourcewell (formerly NJPA) Purchasing Contract No. 032515-CAT, in an amount not to exceed \$117,004.00, Account 101-68000-634760, Requisition 1516795

Approved

- 33 [19-0385](#) Issue purchase order and enter into an agreement for Contract 19-RFP-09 SAP Software Maintenance with Rimini Street, Inc. in an amount not to exceed \$962,007.00, Account 101-27000-612820, Requisition 1507526

Approved

- 34 [19-0408](#) Issue Purchase Order and enter into an Intergovernmental Agreement with Cook County to serve as the District's Inspector General for a three-year period in an amount not to exceed \$1,800,000.00, Account 101-11000-612430, Requisition 1519454 (*As Revised*)

Attachments: [PMM - Authorize IGA for IG](#)

Approved

Increase Purchase Order/Change Order

- 35 [19-0363](#) Authority to decrease Contract 18-608-21, Furnish and Deliver Screens, Conveyors, and Grit Classifier to Various Locations, Groups A and B, to WAM North America, Inc. d/b/a Enviro-Care Company, in an amount of \$10,917.00, from an amount of \$175,133.00, to an amount not to exceed \$164,216.00, Account 201-50000-634650, Purchase Order 3099777

Approved

- 36 [19-0368](#) Authority to increase Contract 09-182-3E D799 Switchgear Replacement, Stickney Water Reclamation Plant, to Electrical Systems, Inc. in an amount of \$420,000.00, from an amount of \$12,770,508.93, to an amount not to exceed \$13,190,508.93, Account 401-50000-645600, Purchase Order 4000030 (*As Revised*)

Attachments: [CO LOG 09-182-3E BM 4-18-19.pdf](#)

Approved

- 37 [19-0369](#) Authority to increase Contract 14-263-3F Melvina Ditch Reservoir Improvements to F.H. Paschen, S.N. Nielsen & Associates LLC in an amount of \$253,225.85, from an amount of \$14,344,627.46, to an amount not to exceed \$14,597,853.31, Account 401-50000-645620, Purchase Order 4000052

Attachments: [14-263-3F Change Order Log.pdf](#)

Approved

Engineering Committee

Report

- 38 [19-0370](#) Report on change orders authorized and approved by the Director of Engineering during the month of March 2019

Attachments: [Attachment 1 CO Report March 2019 2018 5% Contingency.pdf](#)

[Attachment 2 CO Status Report March 2019.pdf](#)

Published and Filed

Authorization

- 39 [19-0388](#) Authority to approve and make payment for temporary and permanent easements from Mayfield Transfer Co., Inc. for the Addison Creek Channel Improvement Project (Contract 11-187-3F) located at 3200-3300 West Lake Street in Melrose Park, Illinois, consideration shall be a fee of \$14,052.00, Account No. 401-50000-667340

Approved

Judiciary Committee**Report**

- 40 [19-0374](#) Report on the Settlement of Workers' Compensation Claims and Miscellaneous Claims under \$10,000.00

Published and Filed

Maintenance & Operations Committee**Reports**

- 41 [19-0400](#) Report on change orders authorized and approved by the Director of Maintenance and Operations during the month of March 2019

Attachments: [R-98 Report March 2019.pdf](#)

Published and Filed

Real Estate Development Committee**Authorization**

- 42 [19-0382](#) Authority to issue a 6-month confined space entry permit to the Village of Glencoe to install, monitor and remove three (3) flow meters within the District's North Shore Intercepting Sewer System in Glencoe, Illinois to evaluate the flow of Glencoe's sewer system. Consideration shall be a nominal fee of \$10.00

Attachments: [Authority to issue Village of Glencoe confined space permit - Aerial.pdf](#)

Approved

- 43 [19-0383](#) Authority to issue a 5-year permit to the Chicago Park District to install and maintain a sculpture on an approximate 0.13 acre portion of North Shore Channel Parcel 7.02 located west of Kedzie Avenue and north of Devon Avenue in Lincolnwood, Illinois and known as the Devon and Kedzie bus turnaround. Consideration shall be a nominal fee of \$10.00

Attachments: [Authority to issue 5-yr permit to Chicago Park District - Serial.pdf](#)
[Authority to issue 5-yr permit to Chicago Park District - Sculpture.pdf](#)

Approved

- 44 [19-0384](#) Authorization to: (1) enter into an Intergovernmental Agreement with the Illinois State Toll Highway Authority ("ISTHA") relating to its I-294 Mile Long Bridge Project; (2) sell to ISTHA 17.033 acres of District real estate on Main Channel Parcel 31.01 adjacent to I-294 in Willow Springs, Illinois; (3) grant a permanent, 13.994-acre non-exclusive easement to ISTHA for the expanded I-294 right-of-way and for access thereto; and (4) grant a 5-year, 6.945-acre non-exclusive easement to ISTHA for barge loading and unloading and construction access and staging. Consideration shall be \$2,916,785.00 for the sale, \$456,946.00 for the permanent easement, and \$692,769.00 for the temporary easement for a total of \$4,066,500.00.

Attachments: [Authorization to enter IGA with Illinois State Toll Highway Authority - I-294 - Aerial.pdf](#)

Approved

- 45 [19-0386](#) Authority to amend easement agreement dated August 26, 1996, between the District and NP Avenue O, LLC on 10,979± sq. ft. of non-District land adjacent to the District's 122nd Street Pumping Station in Chicago, Illinois for maintaining and operating District TARP facilities to add an additional use of construction staging for the Pumping Station. Consideration shall be \$10.00

Attachments: [Authority to Amend Easement NP Avenue O LLC 10,979 sq ft - Aerial.pdf](#)

Approved

- 46 [19-0387](#) Authority to terminate easement agreement dated August 15, 1967, between the District and NP Avenue O, LLC on 78,914± sq. ft. of non-District land adjacent to the District's 122nd Street Pumping Station in Chicago, Illinois for constructing, operating and maintaining a District intercepting sewer. Consideration shall be \$15,544.00

Attachments: [Authority to Terminate Easement NP Avenue O LLC 78,914 sq ft - Aerial.pdf](#)

Approved

Stormwater Management Committee

Report

- 47 [19-0371](#) Report on Green Infrastructure, Detention, and Compensatory Storage Volumes Required by the Watershed Management Ordinance

Attachments: [2019 Q1.pdf](#)

Published and Filed

Authorization

- 48 [19-0372](#) Authorization to negotiate and enter into a Memorandum of Understanding with the Lake County Stormwater Management Commission for the purpose of updating the watershed-based plan under Section 319 of the Clean Water Act for the North Branch of the Chicago River Watershed

Approved

- 49 [19-0389](#) Authority to enter into an Intergovernmental Agreement with and make payment to the Village of Summit for the construction, operation and maintenance of the Summit Green Infrastructure Alley Improvements in Summit, Illinois (19-IGA-06), in an amount not to exceed \$300,000.00, Account 501-50000-612400, Requisition 1516894

Approved

- 50 [19-0390](#) Authority to enter into an Intergovernmental Agreement with and make payment to the Village of Oak Park for the construction, operation and maintenance of the Oak Park Public Works Facility Demonstration Rain Garden in Oak Park, Illinois (19-IGA-11), in an amount not to exceed \$20,000.00, Account 501-50000-612400, Requisition 1517621 *(As Revised)*

Approved

- 51 [19-0391](#) Authority to enter into an Intergovernmental Agreement with and make payment to the Village of Lincolnwood for the design, construction, operation and maintenance of New Storm Sewers and New Storm Sewer Outfall along North Shore Avenue under Phase II of the Stormwater Management Program (18-IGA-22) in an amount not to exceed \$1,391,763.14, Account 501-50000-612400, Requisition 1519011

Approved

Approval of the Consent Agenda with the exception of Items: 1, 4, 11, 22, 23, 24 and 28

A motion was made by Marcelino Garcia, seconded by Cameron Davis, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

Miscellaneous and New Business

Meeting Summary

Speakers

None

Summary of Requests

(Re: Finance Item #5)

1. Mariyana T. Spyropoulos requested a list of District facilities that utilized the Peoples Gas and Nicor services, a breakdown of the payment to Diners Club and explanation for Equestrian payment

(Re: Procurement Item #25)

1. Mariyana T. Spyropoulos requested the quarterly report on Ostara

(Re: Procurement Item #30)

1. Mariyana T. Spyropoulos requested a report on where the acquired vehicles will be utilized

Study Session

A Study Session will be held on Thursday, April 18, 2019, immediately following the Regular Board Meeting. The purpose of the Study Session is to discuss the Watershed Management Ordinance

Announcements

None

Board Letter Submission Dates

The next regular board meeting is scheduled for May 2, 2019, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: April 19, 2019

Date all agenda items are due to the Executive Director: 1:00 p.m., April 24, 2019

Adjournment

A motion was made by Marcelino Garcia, seconded by Cameron Davis, that when the Board Adjourns, it adjourns to meet again on Thursday, May 2, 2019 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

Aye: 9 - Frank Avila, Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this April 18, 2019, are hereby approved.

APPROVED:

/s/ Kari K. Steele

President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

April 18, 2019